

VILLAGE OF SISTER BAY



REQUEST FOR PROPOSALS

**DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING
10733 N. BAY SHORE DRIVE, SISTER BAY, WIS.**

DATE ISSUED: AUGUST 10, 2026

**REQUEST FOR PROPOSALS
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

CONTACT INFORMATION	
VILLAGE OF SISTER BAY CONTACT:	
Contact:	Benjamin Andrews, Village Administrator
Email Address:	administrator@sisterbaywi.gov
Phone:	(920) 854-4118
Website:	https://sisterbaywi.gov/
Mailing Address:	P.O. Box 769, Sister Bay, WI 54234
CONTRACTED ARCHITECTURE/ENGINEER CONTACT	
Contact:	Patrick Thompson, Max Pozen
Email Address(es)	pat@manske.com ; max@manske.com
Phone:	(773) 561-1987

SCHEDULE OF EVENTS	
The following dates are provided for your information and planning purposes. Although every effort will be made to follow this schedule, we reserve the right to modify the dates as necessary.	
RFP Released:	Monday, August 10, 2026
Pre-Bid Conference:	Monday, August 24, 2026; 10:00 AM CDT
Questions/Clarifications Deadline:	Monday, August 31, 2026; 3:30 PM CDT
Questions/Clarifications Response:	Friday, September 4, 2026
Proposal Deadline:	Friday, September 11, 2026; 10:00 AM CDT
Proposal Opening:	Friday, September 11, 2026; 2:00 PM CDT
Marina Committee Review:	Wednesday, September 16, 2026; 4:00 PM CDT
Contract Award:	Tuesday, October 20, 2026; 6:00 PM CDT

**REQUEST FOR PROPOSALS
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

Table of Contents

Table of Contents	3
Community Overview	4
Purpose of this Request for Proposals (RFP)	4
Statement of Work	4
Pre-Bid Conference	4
Questions/Clarifications on the RFP	4
Instructions	5
Bid Documents	5
Materials and Products	6
Submission Deadline	7
Bid Opening	7
Bid Evaluation and Recommendation	7
Bid Award	7
Correction of Errors in Bids and/or Withdrawal of Bid	8
Amendments to the RFP	8
Insurance and Licensing Requirements	8
General Terms and Conditions	10
Specific Bid Requirements	12

**VILLAGE OF SISTER BAY
REQUEST FOR PROPOSALS
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

Community Overview

The Village of Sister Bay is a community located in Northern Door Village, with a population of approximately 1,200. Sister Bay is a tourist destination, and the Village has high expectations for quality open spaces, such as parks and sports facilities. Our outdoor amenities attract millions of visitors annually.

Purpose of this Request for Proposals (RFP)

The purpose of this RFP is to solicit sealed bids from responsible bidders to perform demolition and construction services for the Village of Sister Bay's Marina Building, located at 10733 Bay Shore Drive, Sister Bay, Wisconsin. Demolition services will be performed on the existing boathouse and public restrooms at the project site. The construction services will be for the new two-story Marina Building and associated one-story public restroom structures.

Statement of Work

The successful bidder shall furnish all labor, materials, equipment, supplies, services, tools, machinery, and other facilities of every kind and description required for the prompt and efficient execution of the work outlined in the project plans. Work must be completed by Monday, May 1, 2028.

Pre-Bid Conference

A pre-bid conference is scheduled for Monday, August 24, 2026 at 10:00 AM CDT at the existing Marina Building at 10733 N. Bay Shore Drive in the Village of Sister Bay, WI. The purpose of this conference is to answer any questions prospective bidders may have and to allow prospective bidders an opportunity to inspect the project site. Attendance at the pre-bid conference is not required. Questions and answers discussed at the pre-bid conference will be summarized and posted on the Village's website.

Questions/Clarifications on the RFP

Prospective bidders are invited to submit written questions and requests for clarification regarding this RFP. Oral questions will not be permitted. If the questions or requests for clarification pertain to a specific section of this RFP or appendices, the page and section number(s) must be referenced. The Village of Sister Bay reserves the right to answer or not answer any question so submitted. All written responses to questions or requests for clarification shall become a part of this RFP. Questions and requests for clarification regarding this RFP must be submitted by August 31, 2026, by 3:30 PM CDT. A summary of the questions and answers will be published on the Village's website on September 4, 2026. Questions and requests for clarification will also be discussed and received at the pre-bid conference. Questions and requests for clarification shall be sent to Max Pozen (max@manske.com) and Patrick Thompson (pat@manske.com).

**REQUEST FOR PROPOSALS
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

Instructions

Before submitting a proposal, bidders should carefully examine the drawings and specifications, visit the site of work, fully inform themselves as to all existing conditions and limitations, and shall include in their proposals a sum to cover the cost of all items included in the contract. No contractors will be allowed an extra for items on which they have failed to inform themselves.

All materials and workmanship must be in accordance with these drawings and specifications and be executed in a first-class and workmanlike manner.

Bidders shall promptly notify the Architect in writing of any ambiguity, inconsistency, or error that they may discover upon examination of the bidding documents (Drawings and Specifications) or of the site and local conditions.

No oral interpretations of the plans and specifications will be made to bidders. Any interpretation, correction or change of the bidding documents will be sent to all bidders in the form of written addenda at least 72 hours prior to the opening of bids. Interpretations, corrections or changes made in any other manner will not be binding, and bidders shall not rely on same in preparing their proposals.

Each bidder shall acknowledge receipt of all addenda in the appropriate space on the bid proposal form.

Bid Documents

Proposals are to be based on documents prepared by Manske Dieckmann Thompson PLLC (MDT) (architects), Architectural Consulting Engineers (ACE) (MEP engineers), The Structural Shop Ltd. (TSS) (structural engineers), and Stantec (civil engineers) as follows. AIA Document A201-2017, General Conditions of the Contract for Construction, is included by way of reference.

Architectural:

AG01 Cover Sheet and General Notes
AG02 Code Matrix and Parking Map
AG03 Proposed Site Plan
AA01 Accessibility Diagrams
AD01 Demolition Plan AK01 Egress Plan
A101 First Floor Plan
A102 Second Story Plan
A103 Roof Plan
A104 First Floor Reflected Ceiling Plan
A105 Second Floor Reflected Ceiling Plan
A201 Building Elevations
A202 Building Elevations
A203 Trash Enclosure
A204 Building Sections
A205 Building Sections II

A206 Exterior Details
A207 Exterior Details II
A208 Enlarged Stairs
A209 Misc Details
A401 Wall Ceiling & Floor Types
A402 Window & Door Schedule
A403 Finish Schedule
A404 Finish Plan
A601 Interior Elevations
A602 Interior Elevations
A603 Interior Elevations
A604 Interior Elevations
A605 Interior Elevations
A606 Interior Elevations
A607 Interior Elevations
A701 Millwork

**REQUEST FOR PROPOSALS
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

Civil:

C001 Cover Sheet
C002 General Notes & Quantities
C100 Existing Conditions, Demolition, & Removals
C101 Erosion Control Plan
C200 Site Plan
C300 Utility Plan
C301 Utility Plan – Sanitary Outfall Re-Alignment
C302 Utility Plan – Sanitary Vacuum Extension
C400 Grading Plan
C500 Construction Details

Structural:

S000 General Notes
S100 Foundation Plan
S101 Foundation Details
S102 Foundation Details
S200 Second Floor Framing Plan
S201 Roof Framing Plan
S300 Framing Details
S301 Framing Details
S302 Framing Details

Mechanical:

M001 Mechanical Notes, Legend, & Schedules
M101 First Floor Plan – Mechanical
M102 Second Floor Plan – Mechanical

Plumbing:

P001 Plumbing Notes, Legend, & Schedules
P002 Plumbing Details & Diagrams
P100 Plumbing Demolition
P101 First Floor Plan – Plumbing Waste & Vent
P102 First Floor Plan – Plumbing Domestic Water
P103 Second Floor – Plumbing

Electrical:

E001 Electrical Notes, Legend, Riser, & Schedules
E100 Electrical Demolition
E101 First Floor Plan – Electrical Power
E102 First Floor Plan – Electrical Lighting
E103 Second Floor plan – Electrical Power
E104 Second Floor Plan – Electrical Lighting

Materials and Products

The materials, products and equipment described in the bidding documents establish a standard of required function, dimension, appearance and quality to be met by any proposed substitution. Materials and products specified by name of manufacturer are assumed equal for the basis of the contract.

Request for approval of materials and products not specified must be made to the Architect at least 7 days prior to the date for receipt of bids so that such approval may be made by written addendum. Each such request shall include the name of the material or equipment for which it is to be substituted and a complete description of the data and any other information necessary for an evaluation. A statement setting forth any changes in other materials, equipment or work that may be made necessary by the substitution. The burden of proof of the merit of any substitution is on the proposer. The decision of approval by the Architect will be final.

**REQUEST FOR PROPOSALS
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

Submission Deadline

Qualified contractors interested in submitting a bid shall submit bids by September 11, 2026 at 10:00 AM CDT. Submissions are accepted:

- 1.) In person at the Village of Sister Bay Administrative Office, located at 2383 Maple Dr., Sister Bay, WI 54234;
- 2.) Via mail to P.O. Box 769 Sister Bay, WI 54234; OR
- 3.) Via email (PDF) at administrator@sisterbaywi.gov.

It shall be the responsibility of the proposer to ensure their submission is received. Any bid received after this deadline will be rejected and will not be opened or considered for award.

Bid Opening

Bids will be publicly opened and read aloud on by September 11, 2026 at 2:00 PM CDT at the Sister Bay Liberty Grove Fire Department, located at 2258 Mill Rd, Sister Bay, WI 54234. The main purpose of the bid opening is to reveal the name(s) of the companies and their bids; it is not to serve as a forum for determining the successful bidder. Firms need not be present or represented during the bid opening.

Bid Evaluation and Recommendation

All bids will be evaluated by the Village of Sister Bay Marina Committee on or about September 16, 2026 at 4:00 PM CST. The bid. Bids that are deemed non-conforming with this RFP and any amendments thereto, if applicable, may be screened out by the review team. Bids that are late, incomplete, or otherwise non-responsive will be screened out. The Marina Committee shall recommend to the Village Board of Trustees that the contract be awarded to the lowest responsible bidder. In the event that all bids are deemed late, incomplete, nonconforming, or nonresponsive, the Marina Committee may reject all bids and reissue an RFP.

Bid Award

The Village Board of Trustees shall review the bid recommendation made by the Marina Committee on or about October 20, 2026 at 6:00 PM. The Village Board of Trustees may accept the Marina Committee's recommendation, reject the recommendation, and evaluate the bids on its own, request an interview with one or more bidders, or reject any and all bids.

After the Village Board of Trustees awards the bid, the Village Staff will coordinate a final agreement with the selected construction company. If the Village of Sister Bay, for any reason, is unable to reach a final agreement with the selected construction company, the Village reserves the right to reject such finalist and negotiate a final agreement with the construction company that has the next most viable and responsive bid. The Village may also elect to reject all bids and re-issue a RFP.

**REQUEST FOR PROPOSALS
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

Correction of Errors in Bids and/or Withdrawal of Bid

If a person submits a bid and claims that a mistake, omission, or error has been made in preparing the bid, the bidder shall, before the bids are opened, make known the fact that an error, omission, or mistake has been made. If the bidder makes this fact known, the bid shall be returned to the bidder, and the bidder may not bid upon the public contract unless it is re-advertised and re-let upon the re-advertisement.

If a bidder makes an error, omission or mistake and discovers it after the bids are opened, the bidder shall immediately and without delay give written notice and make known the fact of the mistake, omission or error which has been committed and submit to the Village clear and satisfactory evidence of the mistake, omission or error and that it was not caused by any careless act or omission on the bidder's part in the exercise of ordinary care in examining the plans or specifications and in conforming with the provisions of this section. If the discovery and notice of a mistake, omission or error causes a forfeiture, the bidder may not recover the moneys or certified check forfeited as liquidated damages unless it is proven before a court of competent jurisdiction in an action brought for the recovery of the amount forfeited, that in making the mistake, error or omission the bidder was free from carelessness, negligence or inexcusable neglect.

Amendments to the RFP

If it becomes necessary to clarify or revise any part of this RFP, amendments will be posted on the Village of Sister Bay's website.

Insurance and Licensing Requirements

The successful Bidder must meet the following minimum insurance requirements and provide proof of coverage on a Certificate of Liability Insurance form, an example of which appears in Appendix B, with the submitted bid:

- The insurance company providing coverage must have a B+ or better rating in the current Bests rating guide.
- Certificate of insurance must name the Village of Sister Bay as a certificate holder and shall include the Unit of Government (Sister Bay Marina) responsible for this RFP.
- General Liability Coverage: \$1,000,000 per occurrence / \$2,000,000 aggregate.
- Automobile Liability: \$1,000,000 combined single limit.
- Workers' Compensation Insurance: \$500,000, as required by State statutory limits. If any proprietor, partner, executive, officer, member, or employee is excluded from workers' compensation or if the Workers' Compensation policy is for certificate purpose only, it must be stated on the certificate.

**REQUEST FOR PROPOSALS
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

Performance and Payment Bond

The successful bidder shall be required to secure and submit the following securities at the time of Contract issuance:

1. Performance Bond – Equivalent to 100% of the Contract price. The performance bond will insure completion of the work to be performed under this contract. In lieu of a performance bond, the Contractor may provide an irrevocable letter of credit naming the Village as beneficiary. The irrevocable letter of credit must be in an amount specified for the performance bond. The performance bond/irrevocable letter of credit must be furnished by a company licensed to do business in the State of Wisconsin. The performance bond/irrevocable letter of credit must be for the entire contract period. The performance bond/letter of credit must provide that in the event of non-renewal, the Village and the Contractor be notified in writing by the issuer within ten (10) business days after cancellation or non-renewal.
2. Payment Bond – Contractor shall furnish to Village a payment bond in a form acceptable to Village to insure payment of subcontractors under this Contract. The sum of the payment bond shall be 50% of the total contract price.
3. Bonds issued under this section shall be valid for a period of one year from the date of Contract execution. They shall be conditioned upon the faithful performance of the contract and the payment to every person, including every subcontractor, supplier, or service provider, of all claims that entitled to payment for labor, services, materials, plans, or specifications performed, furnished, or procured for the purpose of making the public improvement or performing the public work as provided for herein.

**REQUEST FOR PROPOSALS
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

General Terms and Conditions

1. Village reserves the right to accept or reject any or all bids or portions thereof without stated cause.
2. Village reserves the right to re-issue this RFP.
3. Village reserves the right to obtain clarification of any point in a construction company's bid or obtain additional information.
4. Village reserves the right to waive any formalities, defects, or irregularities in any bid, response, and/or submittal where the acceptance, rejection, or waiving of such is in the best interests of the Village.
5. The Village reserves the right to disqualify any bid, before or after opening, upon evidence of collusion, intent to defraud, or any other illegal practice on the part of the construction company.
6. To the maximum extent possible, Village will attempt to adhere to the timelines described in this RFP; however, Village reserves the right to change the date of the bid review and bid approval by up to one week.
7. The construction company agrees to the fullest extent permitted by law, to indemnify, defend and hold harmless, the Village, its agents, officers and employees, from and against all loss or expense including costs and attorney fees by reason of liability for damages including suits at law or in equity, caused by any wrongful, intentional, or negligent act or omission of the construction company, or its (their) agents and/or subcontractors which may arise out of or connected with activities covered by this contract.
8. The selected construction company shall not subcontract or assign any interest in the contract and shall not transfer any interest in the same without prior written consent of the Village
9. Should the selected construction company merge or be purchased by another individual or construction company, contract continuation would be at the Village's option.
10. Village is not responsible for any direct or indirect costs incurred by the construction company in the preparation of its bid.
11. Village is exempt from sales tax and certain other use taxes. Any charges for taxes for which the Village is exempt will be deducted from invoices before payment is made.
12. The successful construction company agrees not to refuse to hire, discharge, promote, demote, or to otherwise discriminate in matters of compensation against any person otherwise qualified solely because of race, creed, sex, national origin, ancestry or physical handicap.

**REQUEST FOR PROPOSALS
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

13. All applicable State of Wisconsin and federal laws, ordinances, licenses, and regulations of the Village having jurisdiction shall apply to the award throughout, as the case may be, and are incorporated herein by reference.
14. Village is committed to upholding the highest ethical standards in all of its business practices. This standard recognizes the need to avoid even the perception of improper gifts or favors to employees or elected officials. Therefore, we ask all companies to abide by our “No Gift” standard. The “No Gift” standard also applies to all offers of discounts or free items at any place of business targeted towards a Village employee and not available to the general public, regardless of the value.
15. Once this RFP is issued up until an award is made, companies interested in placing a bid are prohibited from communicating with any Village personnel or elected Village officials on any aspect of the RFP or need of the Village with respect to this RFP, unless such communication is authorized by this RFP. Similarly, Village personnel are prohibited from communicating with any potential companies on any aspect of this RFP except as otherwise noted herein.
16. The construction company certifies that the bid submitted by the construction company is done so without any previous understanding, agreement or connection with any person, construction company, or corporation making a bid for the same contract, without prior knowledge of competitive prices, and it is, in all respects, fair, without outside control, collusion, fraud, or otherwise illegal action.
17. Bids that include contractual terms and conditions that do not conform to the terms and conditions of this bid may be rejected as non-responsive.
18. All bid documents are subject to the Wisconsin Public Records Law.
19. Firms shall maintain statutory workers’ compensation benefits and employers’ liability insurance, as indicated in this RFP. Contractor shall require subcontractors not covered by its insurance to obtain and maintain such insurance.
20. Firms shall maintain and have in effect commercial general liability insurance, including errors and omissions, as indicated in this RFP.
21. The construction company shall maintain and have in effect umbrella liability insurance, as indicated in this RFP. Coverage shall be in excess of employers’ liability, commercial general liability and automobile liability insurance required above. Failure to submit an insurance certificate, as required, can make the contract voidable at Village’s discretion. Additionally, the construction company shall not allow any subcontractor to commence work until the aforementioned documents, where applicable, have been obtained from the subcontractor and approved by Village.

**REQUEST FOR PROPOSALS
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

Specific Bid Requirements

Each bid shall include the following (preferably in this order) in their bids:

1. Cover Letter

The cover letter shall include:

- a. Overview of the company;
 - i. Year organized;
 - ii. Type of organization (e.g., sole proprietor, limited liability corporation, partnership, etc.);
 - iii. Location where the company is headquartered;
 - iv. Number of staff;
- b. Qualifications of the company;
 - i. Qualifications of principals;
 - ii. Company's customer service philosophy;
- c. Relevant experience working with marinas and municipalities; and
- d. Such other information as the company deems appropriate.

2. Bid Form

- a. Firms shall complete and submit the Bid Form appearing in Appendix "A". For the sake of convenience, companies can create their own Bid Form provided that it contains ALL of the elements reflected on the Bid Form.

3. Proof of Insurance

- a. Firms submitting bids must provide proof of insurance. See example below.

**REQUEST FOR PROPOSALS
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

APPENDIX "A" – BID FORM

The undersigned (hereinafter "Bidder") hereby proposes to furnish all labor, materials, equipment, supplies, services, tools, machinery, and other facilities of every kind and description required for the demolition and construction services for the Village of Sister Bay's Marina Building project, as outlined in the Village's Request for Proposals and offers to furnish such related goods and services in accordance with all applicable laws and regulations. Bidder is responsible for ensuring the amount is accurate and without error, as inaccuracies may cause Proposals to be rejected.

Start and Completion of Project:

The work presented in this project is to be started on or around _____;
and will be completed on or around _____.

Construction Costs:

The contractor accepts and agrees to all of the terms and conditions stated in the General Bid Conditions and instructions which are incorporated herein by reference. The contractor hereby further agrees to execute a contract for performance of work as for the project

for the lump sum BASE BID price of: \$_____.

Alternates

Pricing for alternates described in the drawings is as follows:

Alternate 1: Architectural – standing seam metal in lieu of asphalt shingles. _____

Alternate 2 Civil: Sanitary Vacuum Extension per sheet C302. _____

Addenda:

The undersigned Bidder acknowledges receipt of the Bid Documents for the above referenced project and the following addenda:

Addendum 1:	Dated:
Addendum 2:	Dated:
Addendum 3	Dated:
Addendum 4	Dated:
Addendum 5	Dated:

**APPENDIX "A" – BID FORM
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

References:

List of two references along with contact information.

Reference #1:

Name and Title: _____
Email Address: _____
Mailing Address: _____
Phone Number: _____

Reference #2:

Name and Title: _____
Email Address: _____
Mailing Address: _____
Phone Number: _____

Similar Projects:

List of projects similar in scope and size to this project, along with the contact information for each company and/or organization listed.

Project #1:

Contact Person: _____
Company/Organization: _____
Address: _____
Email Address: _____
Phone Number: _____

Project Description:

Project #2:

Contact Person: _____
Company/Organization: _____
Address: _____
Email Address: _____
Phone Number: _____

Project Description:

**APPENDIX "A" – BID FORM
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

Subcontractors/Vendor Information:

If more space is required, submit on additional pages as needed.

Contact Person: _____	Contact Person: _____
Company/Organization: _____	Company/Organization: _____
Address: _____	Address: _____
Email Address: _____	Email Address: _____
Phone Number: _____	Phone Number: _____
Contact Person: _____	Contact Person: _____
Company/Organization: _____	Company/Organization: _____
Address: _____	Address: _____
Email Address: _____	Email Address: _____
Phone Number: _____	Phone Number: _____
Contact Person: _____	Contact Person: _____
Company/Organization: _____	Company/Organization: _____
Address: _____	Address: _____
Email Address: _____	Email Address: _____
Phone Number: _____	Phone Number: _____

**REQUEST FOR PROPOSALS
DEMOLITION AND CONSTRUCTION SERVICES
MARINA BUILDING**

Bidder's Statement and Signature. I, the undersigned, swear under oath that I have examined and carefully prepared this bid from the plans and specifications contained in Village of Sister Bay's Request for Proposals issued on August 10, 2026; that I have checked the same in detail before submitting this bid to the Village of Sister bay; and that this bid shall remain open and valid for sixty (60) days after the due date for bids.

Company Name

Address

City

State

Zip Code

Authorized Signature

Title

Date

Printed Name

Telephone Number

Fax Number

FEIN Number

SUBSCRIBED AND SWORN BEFORE ME

THIS ____ DAY OF _____, 2026

NOTARY PUBLIC, STATE OF WISCONSIN

MY COMMISSION EXPIRES: _____

*REMINDER:
Be sure to attach a cover letter and include a copy of your
Certificate of Insurance when submitting your bid.*

DEMOLITION AND CONSTRUCTION SERVICES MARINA BUILDING

APPENDIX "B" EXAMPLE OF CERTIFICATE OF LIABILITY INSURANCE

<b style="font-size: 1.2em;">CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 05/10/2019																																																																																																																																																			
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.																																																																																																																																																					
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).																																																																																																																																																					
PRODUCER ABC Insurance Agency 123 Anywhere Street Somewhere, WI 12345 INSURED XYZ Construction Company 456 Someplace Court Anytown, WI 67891	SAMPLE ONLY	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2"> CONTACT NAME: John Doe </td> </tr> <tr> <td> PHONE (A/C, No, Ext): 715-123-4567 </td> <td> FAX (A/C, No): 715-123-4568 </td> </tr> <tr> <td colspan="2"> E-MAIL ADDRESS: john.doe@insurance.com </td> </tr> <tr> <td colspan="2" style="text-align: center;"> INSURER(S) AFFORDING COVERAGE </td> </tr> <tr> <td colspan="2"> INSURER A: Insurance Company B+ Rated or Better </td> </tr> <tr> <td colspan="2"> INSURER B: </td> </tr> <tr> <td colspan="2"> INSURER C: </td> </tr> <tr> <td colspan="2"> INSURER D: </td> </tr> <tr> <td colspan="2"> INSURER E: </td> </tr> <tr> <td colspan="2"> INSURER F: </td> </tr> </table>	CONTACT NAME: John Doe		PHONE (A/C, No, Ext): 715-123-4567	FAX (A/C, No): 715-123-4568	E-MAIL ADDRESS: john.doe@insurance.com		INSURER(S) AFFORDING COVERAGE		INSURER A: Insurance Company B+ Rated or Better		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:																																																																																																																																
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.																																																																																																																																																					
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Additional insured: Village of Sister Bay, P.O. Box 769 Sister Bay, WI 54234, its agents, officers, and/or employees ATIMA																																																																																																																																																					
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